

VILLAGE OF RICHMONDVILLE
BOARD OF TRUSTEES MONTHLY MEETING

January 16,2024

Board Members in Attendance – Mayor Warner Jr; Trustee Hyatt; Trustee Jackson, Trustee Davis

Departments in Attendance – DPW Superintendent Eric Jones, Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox, RPL Superintendent Tim Smith

Absent – Trustee Miller Fire Chief DesRoches, Attorney Brandon Parshall

Others in Attendance – Phil Butler, Andre Nadaeu, Eric Haslun, Gary Bywater

Call to Order – Mayor Warner Jr. opened the regular Board meeting at 5:00 pm with a Pledge of Allegiance.

Privilege of the Floor – Phil Butler stated that the historical society received monies through a grant to repair the bathrooms at the mill and is asking the board to waive the building permit fee. Mayor Warner made a motion and Trustee Hyatt seconded carried unanimously. Andre Nadaeu spoke about the little league fields about putting up lights, the board is in support of this project and will need to discuss funding options when projects bids come in. Mr. Nadeau and Mr. Bywater stated they have applied for grants and will keep us informed as the projects progresses.

Adoption of Minutes – A motion was made by Trustee Jackson to approve the minutes of the December 19 ,2023, seconded by Trustee Davis; carried unanimously.

Resolutions –

Resolution #1-24 Designating official newspaper, official depository, establishing regular monthly meeting, and establishing mileage rate Motion offered by Trustee Davis and seconded by Trustee Jackson

Resolution #2-24 Appointing village positions Motion offered by Trustee Hyatt and seconded by Trustee Davis

Resolution #3-24 Authorizing payment of certain recurring charges Motion offered by Trustee Jackson and seconded by Trustee Hyatt

Resolution #4-24 Procedure for calling a special meeting Motion offered by Trustee Hyatt and seconded by Trustee Jackson

Resolution #5-24 Certifying Review of Procurement Policy Motion offered by Trustee Jackson and seconded by Trustee Davis

Resolution #6-24 Designating Tim Smith as MEUA & NYMPA Delegate Motion offered by Trustee Hyatt and seconded by Trustee Davis

Resolution #7-24 appointing Beautification Committee Motion offered by Trustee Jackson and seconded by Trustee Davis

Department Reports

Fire Chief Shawn DesRoches – Was absent, and his written report was reviewed, With no further discussion, this report was acknowledged.

Hope Bayes reviewed her written report, A motion was made by trustee Davis, seconded by Trustee Jackson, Motion carried unanimously.

DPW Superintendent Jones reviewed his written report, a motion was offered by Trustee Hyatt and seconded by Trustee Davis. Motion carried unanimously.

RPL Superintendent Smith reviewed his written report, the board has asked for a new spec sheet for a digger truck to be turned in, a motion was offered by Trustee Davis and seconded by Trustee Hyatt. Motion carried unanimously.

Code Enforcement Officer Wilcox – reviewed his written report. With no further discussion, this report was acknowledged.

Committee Reports - None currently

Mayor's Report – mayor warner offered that two members approve paying of bills that come in on a untimely manner prior to board meetings, Trustee Davis stated that he believed that this was stated previously in the past for the clerk to look up old resolution that have allowed this.

New Business to name the new youth committee and pool director will be tabled until next meeting. A letter was sent out in the last billing Cycle that explained the DOH inspections/violations. The board has approved to make a local law to allow on real property tax law fireman's and volunteer ambulance workers tax exempt and has schedule a public hearing on January 30,2024 at the firehouse at 5:00 pm.

Old Business the purchase order policy was looked over by all members and a motion was made to approve the guidelines buy Trustee Davis, seconded by Trustee Hyatt; carried unanimously. The NYSERDA grant that was applied for was accepted to replace the front door to conserve energy and has been filed.

The quotes/specs for the digger truck has been tabled.

Audit of Bills

On the motion of Trustee Davis, seconded by Trustee Jackson, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, a motion was offered by Mayor Warner Jr. and seconded by Trustee Hyatt. it was unanimously resolved to close the Regular Board meeting at 7:46 p.m.

Executive Session

None

Respectfully submitted,

Hope Bayes
Clerk-Treasurer